



ALEXANDRA CHILDCARE CENTRE (1995) INC.

## COMMUNICATION WITH PARENTS/MATUA, CAREGIVERS, WHANAU AND COMMUNITY

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**RATIONALE:** To ensure collaborative partnership between our Kopuwai team, parents, mātua, caregivers, whanau, and community, involving them in the daily life of the Centre.

**OBJECTIVE:** To build and strengthen this partnership between the Kopuwai team, whanau, and community through open, honest communication and by valuing and acknowledging all contributions and involvement to akonga's learning and the Centre environment.

### Procedures for informing Parents/Matua:

Kaiako ensure that parental involvement can include ...

- ❖ opportunities for parents to talk to kaiako about their child's day
- ❖ welcoming new families
- ❖ flexibility – in time and method of involvement
- ❖ use of individuals strengths, talents, and resources

Parents/Matua, caregivers, whānau and community contribution is encouraged through ...

- ❖ personal invitation
- ❖ akonga's profile books, Storypark and the daily diary
- ❖ newsletters
- ❖ parent notice board, and various other means of displaying notices and information throughout the Centre environment
- ❖ surveys/questionnaires
- ❖ parent evenings/education including programmes offered by the community
- ❖ Centre information (given to Whanau on first visit)
- ❖ Governance Committee/whakahaere komiti minutes of meetings displayed in foyer
- ❖ media releases (newspaper and/or radio items)
- ❖ face-book news of Centre happenings
- ❖ use of email to send/receive special moments for akonga
- ❖ use of child's kete as means of communication e.g.: flyers, learning story forms etc
- ❖ books about special events in the life of the Centre
- ❖ Centre website

Parental/ Mātua contribution is encouraged through inclusion...

- ❖ in cultural events/activities (excursions, visits, specific centre based activities)
- ❖ in providing resources or expertise
- ❖ as a Governance committee/Whakahaere komiti member
- ❖ in fundraising and publicity

Parents/ Mātua are encouraged to read all Centre policies. Documents such as ERO reports are on display. Kaiako are always available to speak to parents by way of casual conversation or consultation.

DATE REVIEWED	DATE NEXT REVIEWED
August 2022	August 2024