

ALEXANDRA CHILDCARE CENTRE (1995) INC.

SUN PROTECTION PROCEDURE

Working with whānau, Kopuwai Board of Governance, and staff, provide as much sun protection as possible for individual ākonga.

Practices:

1. Kopuwai provides sunscreen SPF 30 for all ākonga over one. T-shirts and other protective clothing are available if needed and an adequate supply of sunhats is also available, which are washed on a weekly basis or when required.
2. We encourage parents to provide:
 - Sunscreen SPF 30 (if a child is sensitive to or allergic to our sunscreens).
 - Sun hats and clothing that provides good sun protection e.g. child's shoulders must be covered.
3. As a general rule sunscreen will be used during term 4 and term 1 on days when required.
4. At Kopuwai kāiako will make sure that:
 - All ākonga are expected to wear sun protection if playing outside. Ākonga choosing not to wear appropriate sun protection are to stay indoors with a kāiako.
 - Shade from trees and shade sails etc. be used for outdoor activities.
 - Staff be made aware of any allergies ākonga may have to sunscreens or inform parents if they suspect there may be a reaction to sunscreens. All allergies must be written on a child's enrolment form and transferred to allergy chart in kitchen.
 - Parents are encouraged to apply sun block on their ākonga either before or on arrival at the Centre. As a rule, ākonga will be sun-blocked at least twice a day morning and afternoon.
 - In extreme heat ākonga will remain inside at kāiako's discretion, air conditioning provides cool relief on extremely hot days and teachers will encourage ākonga to drink water, however in our current environment we are encouraging ākonga to be outside.
5. Those adults working at Kopuwai must also protect themselves from the sun and be a good role model for ākonga to follow.

Policy Category	Health & Safety
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